



## Board Member – Non Profit Volunteer – Job Description

**Organization Details:** Project Blue World Foundation is a Non-Profit dedicated to developing quality of life, prosperity and sustainable solutions for people and the planet. Project Blue World Foundation provides project partnership for Canadian registered charities and Canadian and international Non-Profits. Partnership includes project management, administration and other professional services with management of resources throughout the life of the project until partner is self sustaining. Through our network of partners, intermediaries and volunteers, development of supports and services for people, animals and the planet is underway. <https://projectblueworld.ca/volunteer-application-form/>

**Description of Duties:** Project Blue World Foundation is looking for a volunteer board member that is competent in Canadian Non-Profit and or Charity regulations, local to Canada and/or Manitoba or international. The board member will attend biweekly meetings with the board and Executive Director in effort to develop and support Project Blue World Foundation.

**Skills Required:** We are looking for people with previous nonprofit, charity and or board experience, that are confident to meet, lead and act on behalf of Project Blue World Foundation. We appreciate ability to review and direct policy and organizational structure and program development. **Are you experienced to apply for Canada Charity License? Please highlight that on your application if so.** We are in midst of application and appreciate knowledgeable persons in Canadian and International charity and non-profit law.

Responsibility of the Board: As the highest leadership body of the organization and to satisfy its fiduciary\* duties, the board is responsible for

- determining the mission of the organization and understanding its collective purpose
- selecting, supporting, and evaluating the performance of the chief executive
- strategic and organizational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- approving and monitoring the organization's programs and services
- enhancing the organization's public image
- assessing its own performance as the governing body of the organization
- ensuring legal and ethical integrity

\*Fiduciary is person or organization that acts on behalf of others and is required to act in best interest of another party in this case that of Project Blue World Foundation, partners, sponsors, donors and volunteers.

Each individual board member is expected to

- know the organization's mission, policies, programs, and needs as well as understand its collective purpose
- faithfully read and understand the organization's financial statements and board materials in advance of meetings
- serve as active advocates and ambassadors for the organization
- fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission
- leverage connections, networks, and resources to develop collective action to achieve the organization's mission
- help identify personal connections that can benefit the organization's fundraising and reputational standing, and influence public policy
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in one or more committees or taskforces
- engage in learning opportunities to better understand the community we serve
- respect the experiences of all who bring their voices and lived experiences into the boardroom and the organization

**Location:** Remote via video and phone calls, emails and online meets, some in person meetings or conference style participation may be required as opportunities arise. Project Blue World Foundation is an online service provider, our executive are located in Manitoba and Quebec, we have volunteers and ambassadors in Winnipeg, remote Manitoba and around the world.

**Organization will provide:** Volunteers are provided onboarding and support as you work with a team towards goals outlined by our board.

This is volunteer, there is no monetary compensation. Letters of service are provided for those seeking Reference, Personal Development or Community Service hours. View Project Blue World Foundation and the projects in work at [projectblueworld.ca](https://projectblueworld.ca)